Specification of revisions: progression viva

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| This document is for the attention of the PGR who has been under examination and for the Graduate School Board of Studies. It provides a structured space for any feedback, amendments, or revisions in the case of a recommendation to revise and resubmit for re-examination, to be clearly laid out for the PGR. **The form should be completed by members of the examination team**. **PGRs will receive this feedback verbatim.**  The [research degree regulations](https://www.edgehill.ac.uk/documents/research-degree-regulations/) must be referred to when making an examination recommendation.  ***Section one*** *is where the recommendation is* ***progress.*** The information in this section should provide the PGR with feedback regarding their submission from the panel.  **Section two** is for use *in cases of* ***revisions***. The information in this document is the definitive statement of everything the PGR must do in order to progress/transfer. It will constitute the only criteria by which a judgement will be made as to whether the PGR has met the requirements for progression.  ***Section three*** is for use in cases of ***following not progress; not of an appropriate standard for PhD/professional doctorate or be considered under the malpractice regulations.*** This form will provide a clear rationale from the examiners detailing why the above decision was made  The appropriate section must be completed by the examination team and sent to the Graduate School within 5 working days of the examination. The submission of this form will constitute confirmation of the fact that all examiners agree to its recommendations.  In the event that the examiners *do not agree* on the recommendation to the Graduate School Board of Studies (GSBoS), each examiner must complete a copy of this form and submit it to the Graduate School ([*graduateschoolexaminations@edgehill.ac.uk*](mailto:graduateschoolexaminations@edgehill.ac.uk)) for consideration by the Graduate School Board of Studies. |

This form has been completed by:

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| **Examiners’ names:** | Click here to enter text. | **Date**: Click or tap to enter a date. |

PGR details

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| **PGR name:** | Click here to enter text. | **PGR no.:** | | Click here to enter text. |
| **Research Area:** | Choose an item. | | **Degree/mode:** | Choose an item. |
| **Title of thesis:** | Click here to enter text. | | | |

Viva details

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| --- | --- | --- |
| **Viva date:** | | Click here to enter a date. |
| **Resubmission?** | | Choose an item. |
| **Chair:** | | Click here to enter text. |
| **Internal examiner:** | | Click here to enter text. |
| **External examiners (& institutions)** | **1.** | Click here to enter text. |
| **2.** | Click here to enter text. |

Recommendation to the Graduate School Board of Studies

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| Progression viva |
| Progress |
| Revise & re-submit for re-examination (**no viva**) |
| Revise & re-submit for re-examination (**with viva**) |
| Following re-examination: notprogress; not of an appropriate standard for PhD/professional doctorate |
| Be considered under the University’s malpractice regulations |
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Section 1 – feedback if the recommendation is progress

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| Click here to provide feedback to a PGR with the recommendation *progress* |

Section 2 – feedback if the recommendation is revision for resubmission

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| 1. Required changes |
| The ‘required changes’ feedback (see box below) **must** be completed by the PGR to receive the recommended outcome above. Correction of all typographical and factual errors must be required. **Do not append anything other than a list of typographical errors to this document**. If such a list is appended, the box below must state that the correction of typographical errors, as specified in the appendix, is required. |
| All typographical, and factual, errors must be listed as **required** amendments. |
| 1. Suggested changes |
| The ‘suggested changes’ feedback (see box below) constitutes **recommendations and/or suggestions**. These **are not required** to be completed by the PGR to receive the above outcome. |
| Suggested amendments are not required to be completed by the PGR to receive the above outcome. |
| 1. Please give any further comments you may have to support the PGR’s amended submission. |
| Click here to enter any further comments |

Section 3 – feedback if the recommendation is do not progress or be considered under the University’s malpractice regulations

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| Click here to provide feedback to a PGR with the recommendation *do not progress or be considered under the University’s malpractice regulations* |

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| *cid:image003.png@01D3FC1C.F50B03E0* | At Edge Hill, we are committed to respecting and protecting your personal information. To find ways in which the Graduate School uses your data, please see <https://www.edgehill.ac.uk/ig/privacy/>. |

*Template updated: 18 October 2022*