Specification of amendments/revisions: Doctoral final viva

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| This document is for the attention of the candidate who has been under examination and the Graduate School Board of Studies. It provides a structured space for any amendments, or revisions in the case of a recommendation to revise and resubmit for re-examination, to be clearly laid out for the candidate who will receive this form.  The [research degree regulations](https://www.edgehill.ac.uk/documents/research-degree-regulations/) must be referred to when making an award recommendation.  In cases of ***minor, or major, amendments*** the information in this document is the definitive statement of everything the candidate must do to gain the award. It will constitute the only criteria by which a judgement will be made as to whether the candidate has done as required and the award should be made.  In cases of ***revise and resubmit for re-examination***, this form provides the definitive indication of the general areas of deficiency which a revised submission should seek to rectify.  In cases of ***following re-examination: make no award or be considered under the malpractice regulations***, this form provides a clear rationale from the examiners detailing why the above decision was made.  There are **three main parts** to the form – **only one part should be completed**.   * If the recommendation from the examination is ***minor, or major, amendments*** complete part I. * If the recommendation from the examination is ***revise and resubmit for re-examination*** complete part II. * If the recommendation from the examination is ***following re-examination: make no award or be considered under the malpractice regulations*** complete part III.   The specification must be completed by all examiners and should be completed in consultation with the chair of the viva. The submission of this form will constitute confirmation of the fact that all examiners agree to its recommendations.  In the event that the examiners *do not agree* on the recommendation to the Graduate School Board of Studies (GSBoS), each examiner must complete a copy of this form and submit it to the Graduate School ([graduateschool@edgehill.ac.uk](mailto:graduateschool@edgehill.ac.uk)) for consideration by the Graduate School Board of Studies. |

This form has been completed by:

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| **Name:** | Click here to enter text. | **Date**: Click or tap to enter a date. |

PGR details

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| **PGR name:** | Click here to enter text. | **Student no.:** | | Click here to enter text. |
| **Discipline:** | Choose an item. | | **Degree/mode:** | Choose an item. |
| **Title of thesis:** | Click here to enter text. | | | |

Viva details

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| **Viva date:** | | Click here to enter a date. |
| **Resubmission?** | | Choose an item. |
| **Chair:** | | Click here to enter text. |
| **Internal examiner:** | | Click here to enter text. |
| **External examiners (& institutions)** | **1.** | Click here to enter text. |
| **2.** | Click here to enter text. |

Recommendation to the Graduate School Board of Studies

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| Final viva (first submission) |
| Receive the award of **Select award** |
| Make **minor** amendments for the award of **Select award** |
| Make **major** amendments for the award of **Select award** |
| **Revise & re-submit** for re-examination for the award of **Select award** (**with viva**) |
| Make amendments to the thesis for the award of **Select award** |
| Be permitted to be re-examined for the award of **Select award** *with* a further oral examination |
| Be permitted to be re-examined for the award of **Select award** *without* a further oral examination |
| Receive no award |
| Be considered under the University’s malpractice regulations |
| Final viva (re-submission) |
| ☐ Following re-examination: receive the award of **Select award** without making any further amendments |
| Following re-examination: make further amendments for award of **Select award** |
| Following re-examination: receive no award |
| Following re-examination: be considered under the University’s malpractice regulations |
| **Part I – to be completed in cases of a recommendation for minor or major amendments.**   1. The required amendments 2. The suggested amendments 3. Any further comments you may have to support the candidate in making amendments |
| 1. Required amendments |
| The amendments identified in this box **must** be completed by the candidate to receive the award recommended above. Correction of all typographical and factual errors must be required. **Do not append anything other than a list of typographical errors to this document**. If such a list is appended, the box below must state that the correction of typographical errors, as specified in the appendix, is required |
| All typographical, and factual, errors must be listed as **required** amendments. |
| 1. Suggested amendments |
| The amendments noted in this box are **recommendations and/or suggestions**. These **are not required** to be completed by the candidate to receive the award. |
| Suggested amendments are not required to be completed by the candidate to receive the above outcome. |
| 1. Please give any further comments you may have to support the candidate’s amended submission. |
| Click here to enter any further comments |

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| **Part II – to be completed in cases of a recommendation for revise and resubmit for re-examination**   1. Guidance on the general deficiencies of the submission 2. Any further comments you may have to support the candidate’s re-submission |
| 1. Guidance on the general deficiencies of the submission. |
| Provide guidance on the general deficiencies of the submission |
| 1. Any further comments you may have to support the candidate’s submission. |
| Click here to enter any further comments |

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| **Part III – to be completed in cases of recommendations following re-examination make no award or be considered under the University’s malpractice regulations**   1. Examiner comments in regarding to the indicated recommendation, clearly stating a rationale for the outcome   2. Any further details you may have regarding the examination |
| 1. Examiner comments in regarding to the indicated recommendation, clearly stating a rationale for the outcome |
| Provide a rationale regarding the outcome of the examination |
| 2. Any further details you may have regarding the examination |
| Click here to enter any further comments |

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| *cid:image003.png@01D3FC1C.F50B03E0* | At Edge Hill, we are committed to respecting and protecting your personal information. To find ways in which the Graduate School uses your data, please see [edgehill.ac.uk/research/privacy](https://www.edgehill.ac.uk/research/privacy/). |

*Template updated: 21 October 2021*