ACC1024:Applying IT in Accounting and Financial Management

Digital Examination Guide

Important Dates…

Online exams planned
Date not confirmed
No dates confirmed as yet
Mock exam process - week 12
More information to follow

The Exam

- The exam will last for two hours
- 50% of module mark
- Answer **all** questions
- Each question is allocated a set number of marks
  - NOT one word answers, unless bullets are relevant

Q1. Explain what the purpose of a spreadsheet is (4 marks) and describe two types of output. (4 marks)

The Exam

- The purpose of the exam is to give you a chance to demonstrate your understanding of Applying IT in Accounting and financial management
  - NOT to act as a memory test
- Comprehensive revision list
- Semester 2 weekly tasks

Final Exam

Additional Advice

- Prepare early
- Emotionally
  - Think positively
- Physically
  - Preparation
- Do not procrastinate

ADVICE

What is Revision?

There are two types of revision

1. Continuing revision
   - Reading notes
   - Reading about the subject
   - Discussing with others
   - Finding answers to what you don't know
2. Exam revision
   - Revising certain topics just for the purpose of passing an exam

Preparation & Techniques

- Revision should be active
  - Revise with others
  - Talk about the subject with others
    - Become the examiner/examinee
- Test yourself at regular intervals
- Record your notes
- Listen to what you need to learn whilst doing other tasks

Start the revision process early

Thanks for listening

If you have any further questions that are not answered in this digital examination guide, please do email me at:
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