Transfer Request Form

For prospective students wishing to start at Edge Hill University

Summary

This form is for prospective research degree students from another institution who wish to request a transfer to Edge Hill University. This includes MRes, PhD and Professional Doctorate degrees.

This form must be completed by the prospective student. Upon receipt of a complete form, the Graduate School will trigger the next steps outlined in the [*Transfer from Another Institution Process*](http://eshare.edgehill.ac.uk/15168/)*.*

Should you have any questions about this form, or the transfer process, please contact the Graduate School (graduateschool@edgehill.ac.uk).

Prospective Student Details

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| --- | --- | --- | --- |
| **Prospective student’s name** | Click here to enter text. | **Contact email** | Click here to enter text. |
| **Degree** | Choose an item. | **Discipline** | Choose an item. |
| **Mode of study** | Choose an item. | **Mobile number** | Click here to enter text. |
| **Are you an international student?** | Choose an item. |
| ***If yes*: please provide your IELTS score, or equivalent** | Click here to enter text. |
| **Ideal transfer date***(this is not a guaranteed start date)* | Click or tap to enter a date. |
| **Personal home address** *(this will be used to send any official paperwork)* | Click here to enter text. |

Current Institution details

|  |  |
| --- | --- |
| **Current institution** | Click here to enter text. |
| **Website link to the Institution’s Graduate School:** | Click here to enter text. |
| **Current institution’s contact email** | Click here to enter text. |
| **Duration of study** *(in days)* | Click here to enter text. |
| **Start date at current institution** | Click or tap to enter a date. |
| Funding details |  |
| **Please confirm how you are funding your research degree** | Choose an item. |
| **If other – please specify** | Click here to enter text. |

Project Details

|  |  |
| --- | --- |
| **Project Title** | Click here to enter text. |
| **Project Abstract** | Click or tap here to enter text. |
| **Do you have a current supervisor, or have spoken with a prospective supervisor, at Edge Hill University?** | Choose an item. |
| ***If yes:*****please provide their name(s) and contact email** | Click or tap here to enter text. |

Prospective Student Signature

Click to enter a date.

Please provide the following:

1. scanned copy of your qualifications
2. two references (name, contact email, contact number, association to you)
3. Copy of your IELTS paperwork (or [accepted equivalent](https://www.edgehill.ac.uk/international/entry-requirements/english-language-requirements/)) for international applicants

And return your completed form to the Graduate School (graduateschool@edgehill.ac.uk)

For further guidance on next steps with the transfer process, please read the [*Transfer from Another Institution Process* guidance](http://eshare.edgehill.ac.uk/15168/) document.

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| *cid:image003.png@01D3FC1C.F50B03E0* | At Edge Hill, we are committed to respecting and protecting your personal information. To find ways in which the Graduate School uses your data, please see [edgehill.ac.uk/research/privacy](https://www.edgehill.ac.uk/research/privacy/). |

 *Updated: 30 October 2019*