Edge Hill University

READING LISTS

BLACKBOARD INTEGRATION

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Introduction

To access the link to the full reading list from the standard module template, go to 'Home Hub', 'Module Information and Support', and select 'Full Module Reading List'.

This guide explains how tutors can set up the link to their reading list, and how they can link to different sections of the list.

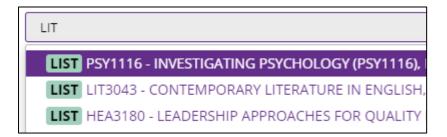
Linking to the Full Reading List

The first time a Leader or Tutor clicks on the 'Full Module Reading List' link they will be prompted to input their Edge Hill University username and password. If this does not work, try using the Chrome or Firefox web browser.

If the module name matches an existing reading list name, then the reading list will be found automatically. If this is the correct list, then select 'Save'.



If the list is not the correct list, use the search box to search for the correct list. You can search by course ID, course name, or by keyword:



When the correct list is found. Click 'Save' to permanently link the course to the reading list.

If the correct list can't be located from the search you can try browsing by clicking the 'Home' link in the reading list menu.



From the home menu you can browse the hierarchy by Faculty and then Department to try to find your list.

If you still can't find a list, please see the section below on adding a reading list.

Changing the Reading List Link

If you need to change the reading list that is linked to, refresh the page so you can see the 'Relink?' option. Select 'click here' to search again for the correct list.

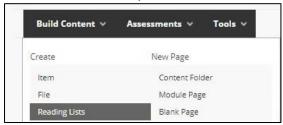
Relink? To change the linked list or section click here

When you find the correct list, press Save to reset the menu item link.

Linking to a Reading List section

You can link to a specific section of a reading list.

Navigate to the Content Area where you want the link to appear. Click on the Build Content dropdown and select Reading Lists



Name your link – use a name that will indicate to the student which section of the list they are linking to, e.g. 'Week 1 reading list' or '[Module Name] Reading List'. You can add more information in the description box if needed, or this can be left blank. Leave all the other settings as their defaults.

Scroll down to the bottom of the page and click 'Submit and launch' to be taken directly to the reading list to set up your section.

If you have already set the link to your full reading list in the course menu, you will be taken directly to your list. Otherwise you will need to search for your list.

From the dropdown which shows 'The list' select the relevant section from the reading list.



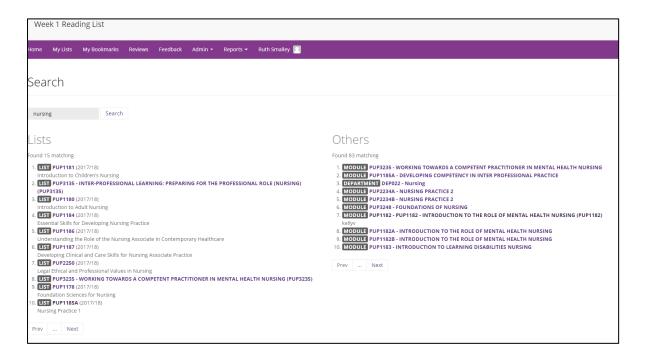
Click Save. The link will appear in your content area will look like this:



For more information on setting up sections in your reading list, read the Talis Reading Lists Online: User Guide http://eshare.edgehill.ac.uk/14000/, or contact the Academic Engagement Team for more information.

Setting up a new reading list

When you search for a course from the Home button in Talis the results will be broken down into Lists and Others



The 'Module' and 'Department' items in Talis are placeholders which lists can be attached to. The placeholders are used in a hierarchy to help people find lists.

If you have not set up a reading list in Talis yet, but you can see a 'Module' placeholder then you can create a Reading List and attach it to that module. Guidance on doing this is in the **Talis Reading Lists Online: User Guide** http://eshare.edgehill.ac.uk/14000/, or contact the Academic Engagement Team for more information.

If you cannot find a module placeholder for your course in Talis, then please contact readinglistsonline@edgehill.ac.uk and they will set up a placeholder in the hierarchy for you.

The Student View

If a tutor has saved a link to a reading list, then the student will see the correct reading list.

When a student clicks on the 'Full Module Reading Lists' link, even if the tutor hasn't saved the link to their reading list, the system will try to find the best match list for that student, based on the module code.



Students can click 'Add to My Lists' to save the list to their Talis area. They will be prompted to log in to Talis with their student details to do this.

If the course name matches a placeholder in Talis, but no list is attached then the student will see a choice of matching lists and modules, or they can search for another list:



If the course name does not match anything in Talis (for example if the course is a merged cohort course not created from SID) then the student will see this and be prompted to search for a reading list:

