

Pure Guidance Note: advice for staff joining EHU from other institutions

Pure is the University's research information repository and is the place to deposit your research outputs – old or new. Using Pure also allows us to comply with the REF2021 open access requirements.

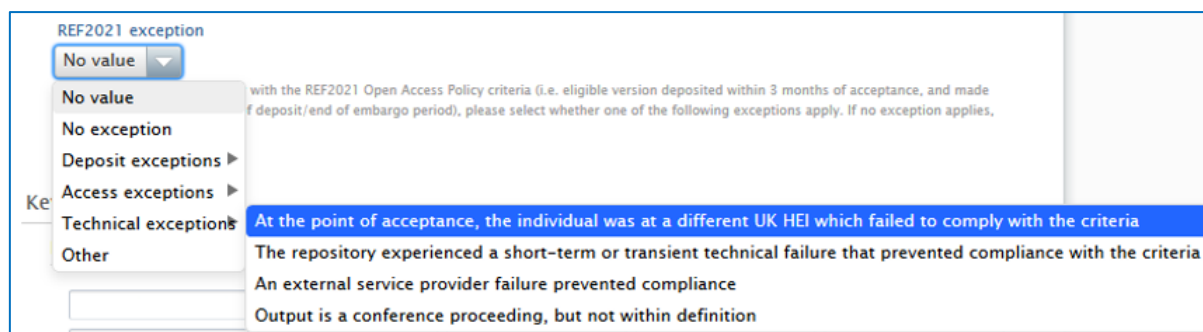
REF Compliance

In order to satisfy the REF2021 open access requirements, certain research outputs are expected to be deposited in Pure within 90 days of acceptance (regardless of whether there is an embargo). Typically, this involves submitting **evidence**, ideally an acceptance email from the publisher.

Q: Which research outputs are subject to the 90 days requirement?

A: Journal articles or conference proceedings with an ISSN

For staff who have joined EHU from another institution and wish to submit their prior research outputs to Pure in order to submit to the REF, it may not always be possible to obtain this evidence. For example, the email you received from the publisher may have been sent to your old university email address, and you can no longer access the inbox. In such cases, you can apply an 'exception' (see below) meaning for these particular research outputs, staff will not be required to obtain evidence to meet the open access requirement.



The screenshot shows a dropdown menu titled "REF2021 exception" with the current selection "No value". The menu is open, showing several options: "No exception", "Deposit exceptions", "Access exceptions", "Technical exceptions", and "Other". The "Technical exceptions" option is highlighted in blue, and its sub-menu is visible, listing three specific exceptions: "At the point of acceptance, the individual was at a different UK HEI which failed to comply with the criteria", "The repository experienced a short-term or transient technical failure that prevented compliance with the criteria", and "An external service provider failure prevented compliance". Below these, there is a partially visible option: "Output is a conference proceeding, but not within definition".

NB: The above applies to an exceptional circumstance. In most cases, we will always ask you to provide evidence of acceptance and the Author Accepted Manuscript (aka 'post-print') of your article, in line with the University's [Open Access Policy](#).

Uploading your 'back catalogue' to Pure

Depositing all your research outputs from previous employments can seem a laborious and time-consuming task. In many cases, you can set up an 'automatic search' in Pure to find your old outputs, or import a file with the details by downloading it from sources such as Scopus, Mendeley, Google Scholar or EndNote.

If you would like support with this, please contact Library and Learning Services at: RefCompliance@edgehill.ac.uk