

# OPF3: Self-evaluation form – formal presentations (e.g. lectures)

Record with a tick in the appropriate column the comments which come closest to your opinion of your performance in each of these areas

How well did I....	Very well	Satisfactory	Not very well	N/A
Ensure audibility				
Link this session to other session				
Introduce this session				
Move clearly from stage to stage				
Emphasise key points				
Summarise the session				
Maintain an appropriate pace				
Capture students' interest				
Maintain students' interest				
Handle problems of inattention				
Handle student questions and responses				
Cope with the range of ability				
Illustrate with examples				
Use aids as illustrations				
Keep the material relevant				
Use my voice and body movements				
Check on student learning				
Convey my enthusiasm				
Provide a model of good practice				