How to access and use Emerald resources
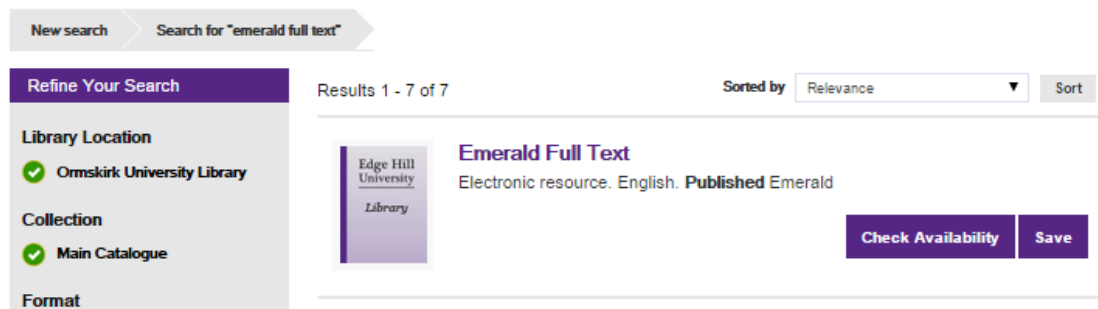
Learning Services

Emerald is a global publisher providing you with the highest quality, peer reviewed research. Emerald manages a portfolio of over 200 journals.

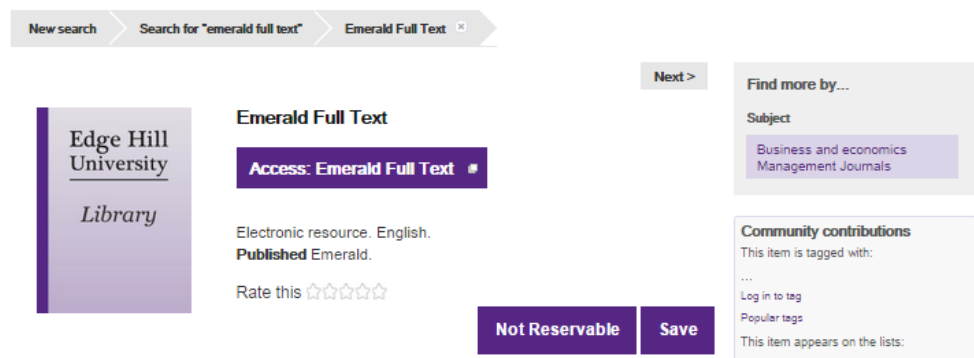Find Emerald through the library catalogue: http://ehu.ac.uk/library

Type 'emerald full text' into the middle search box and click on the search icon.
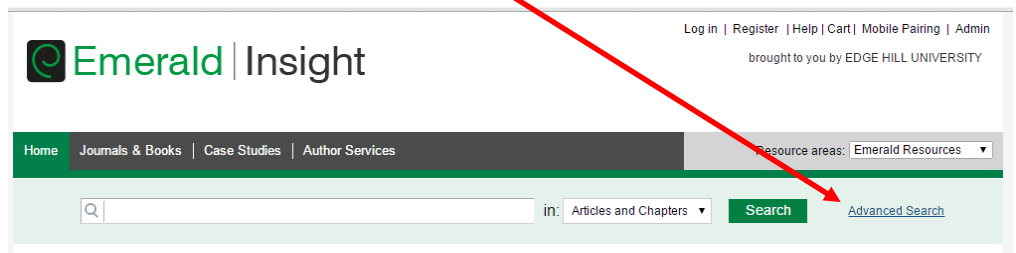

The first item in your results list will be 'Emerald Full Text, click on this.

You will see this screen. Click on 'Access Emerald Full Text' and you will get to a login screen. Enter your Edge Hill username and password.

On the home page, choose 'Advanced Search'.

Enter your search terms.

Use the drop down options to access Boolean operators AND, OR, NOT.

Choose 'only content I have access to'.

Narrow your search further by using the content and publication date filters.

Refine your search by selecting the field in which you wish to search. 'Anywhere' will give you a broad search, but searching just the 'abstract' or 'keywords' will narrow your search.

Searc Tips

Boolean operators

AND – results contain all of the terms entered

OR – results contain any one of the terms entered

NOT – results contain on term but do not contain another

Wild cards allow you to construct a query with approximate search terms. Use a question mark (**?**) in a search term to represent zero or more characters in the middle or at the end of a search string. There are two limitations of wildcards: (1) they cannot be used at the beginning of a search text and (2) they cannot be used in a phrase enclosed in quotation marks. Also note that a question mark (?) at the end of a string is treated as a literal.

Your results will look like this:

The number of articles matching your search is shown at the top. Around 30-40 is a manageable number.

Results are sorted by relevance, but you can choose to sort by publication date instead

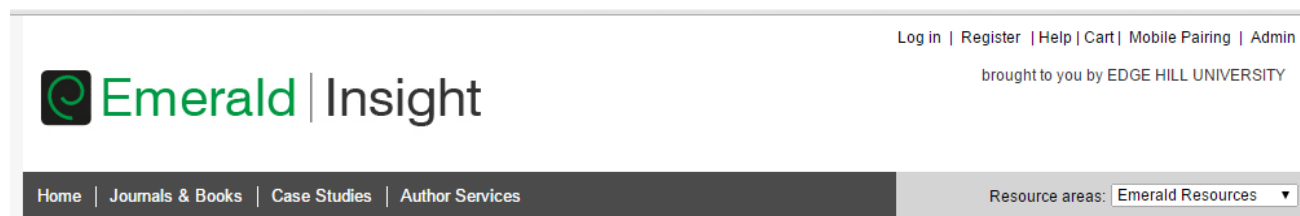Click on **Preview** to open a summary of the article.

Click on **Abstract**, **HTML** or **PDF** to open.

Your search criteria are shown on the right-hand side at the top.
Beneath this is a Refine Search panel, you can use this to filter you results further.

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Create an account

It is easy to create an account in Emerald, just go to **Register** at the top of the home page.

Log in to your account when you open Emerald. You can then save your search results, re-run the same search in the future and sign up for alerts which will email you the results of the selected search at a specified time interval.

Tutorials are available in several languages
http://www.emeraldgrouppublishing.com/support/training/tutorials.htm