

Submitting Assignments to Turnitin

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Introduction

Turnitin is an assignment submission tool, used within Blackboard (Learning Edge). Most assignments are submitted through Turnitin, and it is recommended that you use Google Chrome or Mozilla Firefox to submit though.

Submitting to Turnitin

You would normally find Turnitin assignment dropboxes under a section or folder named 'Assessment' or 'Submission Dropboxes'.

A link to the dropbox will look something like below:



Click on the assignment name, and the link will launch the Turnitin view.

Clicking on the arrow next to the assignment name will reveal important information about the conditions, such as exact due date and time, whether 'resubmissions' up to the due date are permitted, and the feedback release date when grades are released:

Assignment Dashboard	
Assignment 1 - due 21 April 2022 1pm 👔	
Instructions	
Submit your assignment here.	
Start Date	Additional Settings
11 Apr 2022 13:00 BST	Similarity reports are available immediately after submission.
Due Date	Resubmissions are allowed
21 Apr 2022 13:00 BST	
Feedback Release Date	× Late submissions are not allowed
05 May 2022 16:00 BST	
Max Points	

When you are ready to submit, click the 'Upload Submission' button, and a pop-up box will appear.

Upload Submission

Step 1

Hover over the 'Submission File' question mark to see what file types are permitted. The maximum file size for submission is 100mb.

	Upload	Review	Complete
	0	0	0
Upload Submission	≡ Text Input	Cloud Submission	•
Drag and drop or se	lect a file from you	r device.	
Submission Title	Assignment 1 -	Student Name	
Submission File 🛛	Choose file No	file chosen	
Supported file ty Text, MS Word, N PowerPoint, Post PDF, RTF, HTML,	MS tscript,		
WordPerfect, Ha OpenOffice	ngul,		Upload and Review

Most people upload using the first option, using the choose file button to browse, or drag and

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drop the assignment where indicated. Enter a meaningful Submission Title. Before you start this process, make sure the file that you are submitting is closed. If you have the file open in Microsoft Word, for example, it may affect the submission.

When ready, click 'Upload and Review, and you will see the file uploading.

Submission Title	Assignment 1 - Student name]
Submission File 🛛	Choose file Assignment 1 Submission.docx	
	Upload and Review	

Step 2

The Review screen shows a preview of the file, so that you can check everything is ok. Click 'Submit to Turnitin'.

	Upl	oad	Review Complete
	(
	*	*	
Title			
Assignment 1 - St			Assignment I Submission
udent name			What is Lorem Ipsum?
File Size			Lorenn (paum) is simply dummy test of the printing and typesetting industry. Lorenn (paum has been the industry's standard dummy test war sance the 1500s, when an unknown printer tools a gailey of type and scentrelised it to make a type speciment book. It has survived not only five centulers, but also the law into electronic typesetting, remaining essentially unchanged. It was popularitied in
13.66 KiB			the 1980s with the release of Letraset sheets containing Lorem losum passages, and more recently with desktop publishing software like Aidus PageMaker including versions of Lorem losum.
Word Count			Why do we use it?
341			It is a tray extendented for the at a resolve will be detailed by the resultation over of a page when looking all fully provide the second provide the second provide the second second provide the second by the second provide the second provide the second provide the second by the second by the second by the second by the second provide the second by t
	-	Ŧ	Where does it come from? Contrary topolar table. Laren boars is of singly rand. Lade Retraction and Bit Contraction from 2000 years the

Once the file has submitted, you will see a message saying it has been successful.



The pop-up box will then disappear, and you will see your submission in the assignment dashboard:

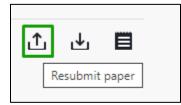
D Assignment Dashboard						
Submission uploaded successfully. Download Digital Receipt						×
> Assignment 1 - due 21 April 2022 1pm 3						
Paper Title	Uploaded	Grade	Similarity			
Assignment 1 Submission.docx	11 Apr 2022 17:10 BST			ſ	₽	

You will not receive an emailed digital submission receipt, but you can download one here, straight after submitting, or later, by clicking the paper icon to the right of the submission:

± ■
Download digital receipt for: Assignment 1 Submission

Re-Submitting to Turnitin

If you wish to re-submit to Turnitin, if the settings permit it, then click back onto the assignment Blackboard to load the same Assignment Dashboard and click the up arrow icon.



You will see a pop-up explaining that after 3 re-submissions, a new similarity report will take 24hrs to appear.



Viewing Grades and Feedback

To view your grade after the feedback release date, access the same assignment dropbox, your grade will be entered by the tutor against your submission:

Paper Title	Uploaded	Grade	ן
Assignment 1 Submission.docx	11 Apr 2022 17:10 BST		

When you click on the assignment, it will open up, and you will be able to view any feedback entered by the tutor:



You can download a pdf copy of your assignment with the feedback included, by clicking the download icon, and selecting 'current view':

↓	
<i>(i)</i>	-