

# EHU Careers Summer Booklet 2021

Step into Summer

## Summer Careers Events and Support

Welcome to your Summer Careers Booklet, brought to you by the EHU Careers team! It's filled with loads of stuff we are bringing you over the next couple of months, and reminders about the services we can offer you.

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## Who are we?!

The Careers team are here to help all students and graduates develop their employability skills and discover their careers.

Throughout the year we offer workshops and events on a wide range of subjects, and we are always here for informal 1-to-1 advice and support on any career related questions. CVs and Covering Letters, interview and assessment centre preparation, finding part-time jobs and graduate jobs, volunteering opportunities and much more!

And, if you don't want to speak to us just yet, then our web pages at [ehu.ac.uk/careers](http://ehu.ac.uk/careers) bring it all to your fingertips. Visit them for how-to guides, recordings of previous events and heaps of useful job searching resources.

### **Wanting to take the next step in your career but not sure where to start?**

If you don't know what you want to do for a career or don't know where to look for your next steps, your friendly Careers team are here to help! [Book an appointment](#) with one of us for an informal 30-minute chat offering advice and support.

### **Looking for a graduate role, part-time job or volunteer opportunity?**

Head over to the [Careers Vacancy Portal](#) where you can discover a wealth of graduate opportunities. Filter by job type, region and salary!

### **Bounce into action with Careers!**

We organise a variety of [workshops and events](#) which are open to both current students and our recent graduates. These include careers fairs, CV workshops, graduate masterclasses, information sessions, employer presentations and much more.

## Upcoming Events

We have some fantastic events lined up over the coming months. Here is just a small sample of what's going on...

### ['Out the Box' Online Masterclasses for Creatives](#)

#### **Throughout the summer, starting 19<sup>th</sup> July**

Are you interested in creating your own work, collaborating with other artists, applying for funding, staging and marketing your own pieces? These masterclasses are for 2020 and 2021 graduates who have an interest in working professionally within the creative industries.

### [Spring into Success: Applying for Graduate Jobs](#)

**27<sup>th</sup> July 2021**

Learn how to write an effective job application! This webinar will cover how to prepare, where to find resources and help you answer those difficult questions when writing personal statements.

[Spring into Success: No Career Idea - Don't Panic!](#)

**11<sup>th</sup> August 2021**

Making career decisions can be difficult, many people feel confused and lost after graduation. This session will look at how to get started with generating career ideas and making career plans. It will also provide you with tools you can use in your own time to explore how to match yourself with a career.

## The Careers Vacancy Portal

Find part-time and graduate jobs, volunteering opportunities, book workshops and information sessions, book careers appointments and much more!

[https://targetconnect.edgehill.ac.uk/service/home.html?currentUserLocale=en\\_GB](https://targetconnect.edgehill.ac.uk/service/home.html?currentUserLocale=en_GB)

## EHU Careers Calling

Save the Date!

Wednesday 18<sup>th</sup> August 2021

Register your interest now at

<https://targetconnect.edgehill.ac.uk/leap/event.html?id=469&service=Careers+Service>

Online dip-in, dip-out event.

Find out more information at [www.ehu.ac.uk/careerscalling](http://www.ehu.ac.uk/careerscalling)

Aimed at final year students and graduates within the last three years, but all welcome.

**Pick the 'stage' you want to view** - we have sessions for people who aren't sure about their future and are at the start of the career planning stage OR for those who are ready to apply for graduate jobs!

You do not need to have a job title in mind to attend this session!

Depending on the 'stage' you pick, by attending this session, you will:

- Get support to start planning your future - How do you make a career plan? How do you get into the right mindset?
- Learn how to identify what jobs you are looking for and where to look for them
- Feel more confident about filling those CV gaps that the last 18 months has left for the majority of students/recent graduates
- Understand how to make your applications stand out
- Find out what employers are looking for when shortlisting applicants

## Take advantage of the Careers team...

**DID YOU KNOW?** A full face-to-face course (identifying your career options, offering guidance on job searching and providing guidance with applying and interviewing), **can cost up to £4,500.**

As an Edge Hill student/graduate **you can access all this support for free!** Both online and in person. So, take advantage of the EHU Careers Team!

[Book a 30-minute discussion with a Careers Adviser today!](#)

## Testimonials

Don't take our word for it! Here is what some students said about EHU Careers...

"It is a very helpful service and I would recommend it to everyone."

"The Careers team have been very helpful with CV and cover letter guidance as well as interview preparation. The workshops/events organised by the Careers team have definitely enhanced my understanding of job interview and selection processes."

They are brilliant, knowledgeable and friendly!"

"I got the answers for all my questions and it has helped me chose what career path to take. I was very unsure on what to do after my 3-year course but now it's very clear for me what I need to do!"

"After getting them to review my application I got the job!"

## Ask a Question

Wondering where to start with searching for graduate jobs, need help looking for a local part-time job or would like some feedback on a CV or job application? Use our '[Ask a Question](#)' service. This will allow you to consult with a member of the Careers team via email.

## Book an appointment

You can [book a virtual appointment](#) with one of our friendly Career Advisers to discuss: Careers Advice, Part-Time Work, Volunteering, Postgraduate Study, Getting into Teaching, and much more!

## Preparing for the future of work

Graduate success requires a combination of **both** hard and soft skills.

### Soft skills

- time management
- teamwork
- creative thinking
- communication
- self-motivation
- problem solving
- positive attitude

### Hard skills

- what have you learnt in your degree
- software and computing knowledge
- certifications

## Five of the Most Popular Interview Questions

### “Tell me about yourself.”

Briefly talk about your background, your studies and about your career ambitions.

### “Why should we give you the job?”

Talk about your experience and skills, your enthusiasm for the job and the relevant skills and qualities the employer is looking for.

### “What are your strengths?”

Discuss your strengths that are suited for the role. For example, if you are being interviewed for a Marketing job, talk about your digital skills and any previous experience in which you played a key role and were successful.

### “What are your weaknesses?”

Be positive and constructive. If you haven't got certain experience, say you are willing to learn and keen to develop your experience with them as an employer.

### “Give an example of when you successfully worked in a team.”

Discuss what team it was, what you did and how the team was successful.

[Book](#) a 30-minute discussion with a Careers Adviser to practice job interview questions!

## Famous Quotes

“The only way to do great work is to love what you do. If you haven’t found it yet, keep looking. Don’t settle. As with all matters of the heart, you’ll know when you find it.” - Steve Jobs

“If you want to be successful, it’s just this simple. Know what you are doing, love what you are doing and believe in what you are doing.” - Will Rogers

“Just don’t give up trying to do what you really want to do. Where there’s love and inspiration, I don’t think you can go wrong.” - Ella Fitzgerald

“Success isn’t about how much money you make. It’s about the difference you make in people’s lives.” - Michelle Obama

## Developing Skills & Experience

University is an exciting time of self-discovery with diverse opportunities to explore and develop your skills, hobbies and interests.

### Volunteer

[Volunteering](#) is a great way to try something which may help you choose a career. If you are struggling to build up your CV, then it is also a great way to get some real and relevant work experience. It also provides a great opportunity to give something back to the community and can be a fantastic way to make friends and find out more about the local area.

### Part-Time Jobs

[Part-time jobs](#) are a great way to gain work experience alongside your studies. They allow you to earn money and gain crucial teamwork, communication and time management skills.

## Competitive Edge

The Competitive Edge Certificate is an Employability Programme for second-year students who are studying for an undergraduate degree. It’s your chance to get ahead and beat the competition!

The programme is designed to acknowledge your experiences prior to lockdown in your first year, and during the last few months.

This will enable you to reflect positively on the new transferable skills you have gained or developed, and what you have learnt about yourself from recent experiences. These are the very skills which graduate employers' value!

Find out more about the programme and [how to get involved!](#)

## Spring into Success

With our new graduate support offer for recent Edge Hill graduates.

We understand that many final year students and recent graduates are feeling overwhelmed at trying to embark on their career journey. We have designed Spring into Success to help you move forward.

You will have exclusive access to:

- Fortnightly information and Q&A workshops
- Targeted support to find relevant graduate vacancies based on what you tell us you are looking for
- Tailored support with applications and preparation for the selection process
- Access to Careers workshops such as our career sector specific job search LIVE DEMOS!

Visit [www.bit.ly/ehuc-events](http://www.bit.ly/ehuc-events) and check out the Spring to Success events.

## Recently graduated or graduated in the last three years?

Edge Hill Careers are here to help. We recognise that now more than ever graduates need access to expert careers information and support to help you navigate a competitive job market.

You can access expert help and advice in the following ways:

- Search for graduate jobs via our [Careers Vacancy Portal](#).
- [Book a 30-minute appointment](#) with one of our Careers Advisers.
- Get expert help and advice via email through our Graduate's [Ask a Question](#) service.
- Find a [Job, Placement or Volunteering Opportunity](#) to help you develop your skills and experience.
- Attend our [workshops and events](#), graduate masterclasses and employer presentations.

- Discover more about our service and [how we help graduates](#).

## Routes into Teaching

Are you considering becoming a teacher after you graduate?

Careers can help with any questions you may have including:

- What are the entry requirements for a teacher training course?
- Can I get student finance for teacher training?
- How do I apply and when is the deadline for applications?

Have a look at our [Getting into Teacher Training](#) Information over on our website!

You can also [book an appointment](#) with a Careers Adviser to discuss your options.

## Postgraduate Study

Considering undertaking further study following your undergraduate degree? Visit [our website](#) to learn more about what postgraduate study options there are, how to apply and how to fund your studies.

Remember we are here to help you!

If you want to discuss your options or want some guidance on making applications, you can [book an appointment](#) with one of our friendly Careers Advisers.

## Follow us on social media!

Head over to our Twitter [@ehucareers](#) where we post daily about graduate jobs, part-time jobs, volunteering opportunities, events and workshops.

Subscribe to our [EHUCareers YouTube channel](#)! Here you will find videos on how to develop your employability and hear from current students and Edge Hill Alumni.

Visit our [website](#) where you will find support on making applications, discover how to develop your skills and experience, book an appointment, attend workshops and events and much more!

## Conclusion



Enjoy your summer from all of the team at EHU Careers!

Careers team, Catalyst  
Edge Hill University  
St Helens Road  
Ormskirk  
L39 4PZ

[ehu.ac.uk/careers](http://ehu.ac.uk/careers)

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