

# Course and Organisation Roles in Blackboard

## A Brief Overview

### Introduction

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Different users in Blackboard Courses and Organisations are given different roles. These roles controls what permissions the users have within Blackboard.

For example:

- A module leader is given the 'Programme or Module Leader' role and can do anything within a course.
- Staff working on a module area when they are not a module leader might be given 'Programme or Module Tutor a' role, which has some limits to what they can change in a course.
- Students are automatically given the 'Student' role which gives fewer permissions for adding and creating content.

It is usual practice for administrators to give the Programme or Module Leader access and Programme or Module Leader to give subsequent levels of access

## Brief overview:

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### Programme or Module Leader

- Can copy a course or organisation
- Can provision course with Panopto
- Can create and manage Panopto videos

### Programme or Module Tutor a

- Has most of the permissions of a Programme or Module Leader
- Can upload and manage files
- Can edit the course menu
- Can create, edit and delete content
- Can create, edit and delete using tools
- Can access Grade Centre for marking
- Can create and manage groups
- Can create and manage Panopto videos
- Cannot copy a course or organisation
- Cannot provision course with Panopto

#### Programme or Module Tutor b

- Limited permissions compared to a Programme or Module Tutor a
- Limited access to the Control Panel tools
- Can edit the course menu
- Can create content but can't delete
- Can access Grade Centre for marking
- Can create and manage groups
- Cannot upload or manage files
- Cannot create using tools but can grade

#### Programme or Module Tutor c

- Limited permissions compared to a Programme or Module Tutor b
- Limited access to the Control Panel tools
- Can access Grade Centre for marking
- Can create content but can't delete
- Can grade
- Cannot upload or manage files
- Cannot edit the course menu
- Cannot create and manage groups

#### Associate Tutor

- Same as a Programme or Module Tutor c
- Mainly used for marking
- Cannot upload or manage files

#### Programme or Module Administrator

- Same permissions as a Programme or Module Leader
- Also has access to advanced options such as batch enrolment

#### Programme or Module Assessor or Auditor

- Similar to Programme or Module Tutor c
- Cannot manage assessment settings
- Mainly used by Programme Leads within a Module or Heads of Department for tracking and monitoring purposes

#### Technologist Course Designer

- Same permissions as Programme or Module Administrator
- Used by Learning Technologists for troubleshooting or content management

#### External Examiner

- Limited permissions, similar to Programme or Module Assessor or Auditor
- Can access Grade Centre
- Cannot manage assessment settings

#### Graduate Teaching Assistant (GTA)

- Limited permissions
- Can upload and manage files
- Can create content
- Can access Grade Centre

- Can manage Groups
- Cannot create tools
- Cannot delete content or tools

#### PhD Student

- Limited permissions similar to Graduate Teaching Assistant
- Used by PhD students when conducting research

#### Student Mentor

- Limited permissions similar to student
- Used by mentors when supporting students

#### Learning Facilitator

- Limited permissions similar to student
- Used by assistants when supporting students

#### Student

- Only role for Students within a Programme or Module area
- Automatically given by SID

#### Guest

- Very limited permissions
- Cannot interact with social tools (discussion boards, wikis, blogs)