Doctoral project registration examination report

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| This document is specifically for the attention of the Graduate School Board of Studies. The PGR *may* request access to it, but it is unlikely to be of use to them. Examiners must provide feedback for the PGR using the specification of amendments form.There are four main sections to the report:1. The panel’s *recommendation*
2. Details of how the PGR did or did not meet the necessary criteria
3. The likely format and length of the final doctoral thesis
4. The examination chair’s procedural record of the examination

This form should be completed and sent back to the Graduate School within 5 working days of the examination.  |

PGR details

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| **PGR name:** | Click here to enter text. |
| **Research area:** | Choose an item. |
| **PGR no.:** | Click here to enter text. |
| **Degree/mode:** | Choose an item. |
| **Title of thesis** | Click here to enter text. |
| **Approved supervisory team members:***If a change needs to be made to this supervisory team, please complete a ‘change of supervisory team’ form and submit it to the Graduate School for review. [[1]](#footnote-1)* | **DoS** | Click here to enter text. |
|  | **Supervisor(s)** | Click here to enter text. |
|  | **Advisor(s)** | Click here to enter text. |

Examination details

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| **Examination date:** | Click here to enter a date. |
| **Chair:** | Click here to enter text. |
| **Supervisory team examiner:** | Click here to enter text. |
| **Other examiner:** | Click here to enter text. |
| **Is this a resubmission?** | Choose an item. |
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1. The panel recommends that the project should:

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|[ ]  Be registered for the research degree sought |
|[ ]  Not be registered at the present time. The PGR should revise and resubmit the proposal for re-examination (with viva) [[2]](#footnote-2) |
|[ ]  Not be registered for a research degree as the submission is not of an appropriate standard (following re-examination) |
| [ ]  | Be considered under the University’s malpractice regulations |

2. Details of how the PGR did/did not meet the necessary criteria:

Each criterion **must** be completed with sufficient detail to enable the Graduate School Board of Studies to approve the panel’s recommendation; the Board will not cross-reference the criteria against supplementary text or documents so all information must be present on this form.

**This section should be completed by examiners.**

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| CriteriaAssessed through **both** submission and viva unless stated otherwise. | DetailsComment on the PGR’s performance in relation to each criterion. **Do not simply write ‘in viva’, ‘in document’, ‘satisfactory’, ‘see below’, etc**. The examination must provide rigorous and convincing evidence that the project is feasible and of an appropriate level for the research degree for which registration is sought. |
| **1.** | **Research Aims and Questions**Identify and articulate clear aims and research questions appropriate to the level of examination. | Click here to enter text. |
| **2** | **Literature**Demonstrate a mastery and synthesis of relevant literature in the field, including capacity for advanced critical, theoretical and conceptual reflection | Click here to enter text. |
| **3.**  | **Methodology & Methods**Demonstrate detailed knowledge and understanding of appropriate research methodologies and methods in designing the research, including an ability to critically reflect on methodological choices. | Click here to enter text. |
| **4.**  | **Ethics** |  |
|  | Demonstrate sensitivity to, and understanding of, ethical and other values (integrated into the documentation). Has planned for and identified a relevant, **specific**, Research Ethics Committee at which ethical approval will be sought (please insert date of intended submission). | Click here to enter text. |
| **5.**  | **Academic writing**Articulate and defend a scholarly argument through academic writing at the appropriate level for the relevant research degree (assessed via submission only). | Click here to enter text. |
| **6.**  | **Communication in viva** Demonstrate an advanced ability to defend their proposed research design.  | Click here to enter text. |
| **7.**  | **Project Management**[i] Demonstrate appropriate research project management skills, and critically reflect on those skills (must have included a research project management plan in the submission)[ii] Demonstrate the ability to produce a research data management (RDM) plan that both respects subject confidentiality and ensures data is reusable where appropriate (must have included the plan in the submission) | Click here to enter text. |
| **8.** | **Researcher Development**Submission of the following:1. completed a learning and skills needs analysis;
2. designed a programme of related studies that reflects the identified needs; and
3. completed the programme of mandatory research training appropriate to the research degree, or have identified suitable equivalent training to undertake (which must be approved in advance by the Graduate School)
 | Click here to enter text. |

3. Likely format & length of final thesis

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| What is the likely **format** of the **final** submission? | Choose an item. |
| ***If you have selected ‘other’,*** please provide brief details | Click here to enter text. |
| What is the likely **length** of the **final** submission? | Choose an item. |

4. Chair’s report on the examination and the reasons for the panel’s recommendation

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| **Please note:**1. This document is for the Board so you should include in this section **details of any conditions** applied to the panel’s recommendation, but **such details should also** be communicated **separately to the PGR** (via the relevant Graduate School Research Degree Administrator).
2. In addition to completing this form, please attach appendices, if applicable.
3. The panel should **remind the PGR** that the project requires ethical scrutiny and, where necessary, approval before registration is complete.
4. Comments, conditions, advice and guidance should be provided by the examiners to the examination chair, for distribution to the PGR by the Graduate School Research Degree Administrator **within five days of the examination**.
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| **Click here to enter chair’s report.** |

Examination Chair signature

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| **Signature** | **Date of sign off** |
|  | **Click here to enter a date.** |

5. Next steps

* Examiners should provide the appropriate feedback for the PGR, using the [specification form](http://eshare.edgehill.ac.uk/14948/), **to the chair within five working days of the examination**.
* The examination chair should provide this examination report to the Graduate School Research Degree Administrator (cc: *graduateschoolexaminations@edgehill.ac.uk*) **within five working days of the examination**.

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| *cid:image003.png@01D3FC1C.F50B03E0* | At Edge Hill, we are committed to respecting and protecting your personal information. To find ways in which the Graduate School uses your data, please see <https://www.edgehill.ac.uk/ig/privacy/>.  |

*Template updated: 18 October 2022*

1. <http://eshare.edgehill.ac.uk/9105/> [↑](#footnote-ref-1)
2. Deadline must be eight weeks (full-time) or twelve weeks (part-time) from the date *the PGR receives formal written feedback from the examiners*. **Panels cannot set shorter or longer deadlines for resubmission**. **All** doctoral re-examinations must include a viva. [↑](#footnote-ref-2)