REF 2021: Appeal proforma

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| **Name** |  |
| **Department** |  |
| **Unit of Assessment** |  |

**Please read section 3.3.1 of the REF 2021 Code of Practice in advance of completing this form.**

## Grounds of Appeal:

Please select the relevant grounds of appeal:

I have been wrongly identified as meeting/not meeting the criteria for independence (research-only contract)

I have been wrongly identified as meeting/not meeting the criteria as having significant responsibility for research (teaching and research contract)

New information has become available

There has been an irregularity in procedure

## Outcome/resolution you are seeking:

Please select one of the following:

|  |  |
| --- | --- |
| Inclusion in REF 2021 submission | Exclusion from REF 2021 submission |
| Other: Click or tap here to enter text. | |

## Evidence:

|  |
| --- |
| **Please detail below how *you*** Choose an item. **meet the *REF* criteria for Category A eligible staff*.***  *Please see criteria/bullets 1-4 in Part 2 of the Code of Practice.* |
| Click or tap here to enter text. |
| **Please detail below how you** Choose an item. **meet the criteria for independence (research only contracts).**  *Please see section 2.1 in the Code of Practice* |
| Click or tap here to enter text. |
| **Please detail below how you** Choose an item. **meet the criteria for significant responsibility for research (teaching & research contracts).**  *Please see section 2.2 in the Code of Practice* |
| Click or tap here to enter text. |
| **Please detail below the procedural irregularity which has occurred.** |
| Click or tap here to enter text. |

Please confirm that you agree to the following:

I confirm that the information provided is a true and accurate to the best of my knowledge, information and belief.

I recognise that the information provided will be used for REF purposes and will be seen by:

* University’s REF Appeal Panel
* University’s REF Decision Panel (successful appeals)
* Research England/REF team (for audit purposes)

Please note members of the Appeal Panel will receive a copy of the original evidence and decision from REF Decision Panel to provide context.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature  *(Staff Member)*: |  | Date: |  |

**Please return an electronic copy to the Joanne Morris (morrisjo@edgehill.ac.uk)**

# For official use only

Outcome of appeal:

Original decision of REF Decision Panel stands

|  |
| --- |
| *This decision is based on:*  Click or tap here to enter text. |

Case to be refer back to REF Decision Panel

|  |
| --- |
| *This decision is based on:*  Click or tap here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| Signature  *(Chair)*: |  | Date: |  |