

Main Pay Scale: Classroom teacher

The responsibilities of the post are to be performed in accordance with the provisions of the most up to date edition of the School Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document.

Job Purpose

To co-ordinate planning and lead teaching and learning within the primary age range, and to liaise with other colleagues where necessary, to ensure continuity and progression and to raise standards throughout the curriculum. To provide information to the senior leadership team and Governors on the work within the Key Stage.

General duties and responsibilities:

- To maintain, promote and contribute to the ethos of the school and the development of the life of the school in accordance with the school's Mission Statement, aims and objectives;
- To carry out the duties of a school teacher in line with career related expectations, as set out in the most up to date edition of 'School Teachers' Pay and Conditions' document;
- To continue to meet the required standards for Qualified Teacher Status and Upper Pay Scale Teachers;
- To promote and safeguard the welfare of children the post holder is responsible for, or comes into contact with.

Knowledge and understanding

- Know and understand the relevant statutory and non-statutory curricula and frameworks, including those provided through the National Strategies and other relevant initiatives;
- Understand how pupils' learning is affected by their physical, intellectual, emotional and social development and to understand the stages of child development;
- Demonstrate IT skills and be prepared to continue to develop these further through the professional development process;
- Become familiar with the school's current systems and structures as outlined in policy documents including the Health and Safety and Child Protection policies;
- Understand and know how national, local comparative and school data, including National Curriculum test data, can be used to set clear targets for pupils' achievement;
- Know and understand the ethos and aims of the school and be able participate in the activities of the school.

Planning

- Plan and deliver the teaching programme for all children within the class with regard for the school's aims, policies and schemes of work;
- Provide clear structures for lessons and for sequences of lessons which maintain pace, motivation and challenge;
- Submit plans as requested;
- Ensure efficient use and maintenance of all teaching resources within the classroom and working environment and see that available resources are used efficiently to support the curriculum.

Teaching and Learning

- Deliver lessons planned whilst also taking account of the role of assessment for learning;
- Create and maintain an environment and a code of behaviour in accordance with the school behaviour policy and in which children feel safe and confident;
- Use a variety of teaching and learning styles to keep all pupils engaged;
- Be familiar with the Code of Practice and identification, assessment and support of pupils with special educational needs;
- Address the individual needs of the children in teaching, taking account of the need for differentiation and by liaising with support staff;

- Ensure that children have a clear idea of what is expected and understand what they are aiming for;
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment so that teaching objectives are met;
- Evaluate own teaching critically and engage in the appraisal cycle in order to improve effectiveness.

Pastoral support

- Use the PHSE curriculum and other strategies to address individual social, behavioural and personal needs;
- Liaise as appropriate with other agencies for the well-being of the child;
- Promote the health and well-being of children within the class.

Monitoring, assessment, recording, reporting and accountability

- Apply the principles of assessment for learning in the classroom;
- Assess and record each pupils' progress systematically according to school policy and use to analyse and inform future planning;
- Mark and monitor class work and homework, providing constructive feedback and set targets for future progress;
- Provide reports on individual progress to the Headteacher and parents as required.

Other professional requirements

- Establish and maintain effective working relationships with professional colleagues and parents;
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post;
- Be aware of the need to take responsibility for own professional development;
- Contribute to the role of the School in the wider community;
- Contribute to the life of the school through involvement in out of school activities and the 'Every Child Matters' agenda;
- Be a positive role model in terms of dress, attendance and punctuality.

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Headteacher. This job description will be kept under review and may be amended via consultation with the individual, Governing Body and/or Leadership Team as required.