

ASK...

**Specific Learning Difficulties
(SpLD) Assessment process**

What happens?

ehu.ac.uk/spld

Step 1

If you think you have a SpLD then you may need an informal assessment

An Informal Assessment will look for indicators of SpLD

- The appointment is with a member of the SpLD Support Team
- Allow up to 1 hour for this appointment

Step 2

If there are sufficient indicators of SpLD, you may be referred for a full Diagnostic Assessment

The Diagnostic Assessment is for diagnosing SpLD and meets DSA funding body requirements

- The appointment is with an approved assessor
- The assessment will take up to 2½ hours
- It measures cognitive skills, identifies learning strengths and challenges
- A full report will be sent to you by email; allow 2 weeks for this
- A cancellation fee may apply if 24 hours notice is not given

The cost of the assessment is currently £270, but is subsidised by the university. You will be required to contribute £100.

Step 3

This appointment will focus on the results of the diagnostic assessment

At the feedback appointment, your support requirements will be discussed and paperwork completed

- The appointment is with a member of the SpLD Support Team
- The appointment will take up to 1 hour
- Any questions arising from the report will be addressed
- You will receive guidance in applying for the Disabled Students' Allowances (DSA)*
- We will complete these with you: Feedback Guidelines, Disability Declaration (DD) and Exam Modifications forms

Step 4

The study needs assessment follows on from your DSA application

Following your application for DSA funding, you will receive an 'Eligibility Notification' letter from your funding body. This may ask you to arrange an appointment for a Needs Assessment.

- Let us know when you have received your Eligibility letter
- Contact your funding body if you have not received this within 3-4 weeks of applying
- Find your nearest approved assessment centre: www.dsa-qag.org.uk
- The appointment will take up to 2½ hours
- It will explore your specific learning requirements and make recommendations

Following your Needs Assessment...

- Your funding body will send you your 'Entitlement Notification' about specialist equipment and support and **instructions for you to follow** to access these
- Contact the SpLD Support Team to arrange your support

Remember...

- Access the support that is available to you
- Let us know if you have problems attending appointments
- Keep us informed of any issues as they arise
- You can book a space in the assistive technology room to try out the software

* Disabled Students' Allowances (DSA)

Please bring your Student Finance customer reference number, or NHS Bursary reference number with you to this appointment if you have not already applied for DSA. The DSA form also asks for start and end dates of your course, and for your bank details.

Specialist One-to-One Support

The diagram below shows the range of specialist support provided by the SpLD Support Team.



For further advice contact the SpLD Support Team:
Ask desk, 1st floor, University Library, Ormskirk
Tel: 01695 584372
email: spld@edgehill.ac.uk
ehu.ac.uk/spld