




REF2021: Propose Your Outputs





This feature is available to all personal users who are eligible for and still included in the REF submission, as per the University's REF code of practice.

You can propose outputs to be considered by your REF unit of assessment (UoA) co-ordinators, and you can view which outputs are already proposed by you/on your behalf. Only outputs that exist in Edge Hill's repository can be proposed.


If you have any EHU co-authors who also have REF1 records associated with them (in any UoA), this will automatically propose it for them as well – with a ranking of 'alternate'. Their UoA Co-ordinators will need to reject the proposals if applicable.

Always click  or  or  where you see them before you close a window or section, or your changes will not be saved.

Propose an output for the REF

- There are two ways to reach the  screen in the profile editor window:
 - Click on  **Propose new research outputs or modify existing selections**, found on your personal user overview, or
 - Click  **Edit profile** and find it in the left-hand side menu.
- Find the output you want to propose and click .
 - Assign a ranking to this output e.g. your first choice for the REF, second choice, alternate, etc. This is required.
 - Provide a reason for proposing this output. This is required.
 - Indicate whether it is interdisciplinary, co-authored or should be double-weighted, and any explanation as required. These are optional.
- Your UoA co-ordinator will receive a notification that there is a new REF output for their attention.

View your proposed outputs

- Simply go to your personal user overview and find *Outputs proposed for REF2021 by you (or on your behalf)*.
- Clicking on an output title will open the  screen in the profile editor window.
- You can see the details you proposed, and you can edit them until your UoA co-ordinator has changed the output's REF review status.