Here are some notes about the standards process at this university, addressing guest, mentor, student and staff perspectives.

**For Guests invited to their e-portfolio by students:**

Welcome! You have been invited to view this students e-portfolio, perhaps as a colleague, or perhaps as a prospective employer.

**Mentors:**

Mentors for the university should use the commenting mechanism to review students contribution to their teaching standards.

**Students:**

Your e-portfolio is a vital document for your professional development. As you progress from initial trainee, NQT, post NQT, excellent, AST and beyond you will need to keep this or a similar portfolio up to date.

Whilst in training you should visit each of the standards and enter progress towards them - and note in the progress column if your new entries need review by entering 'Needs Review' in red in the right hand column. Check back to see if comments have been added and if authority to move to the complete status for that standard has been given then please replace Needs Review with Met (in green!).

There are guides and screen casts to help you with this process.

**Staff:**

Either on request (from your students) or proactively for your cohorts, please would you review and comment on students contributions - making it clear if students have adequately addressed the standard and if the student can replace 'For Review' with Met.

**General:**

The standards used are: [https://www.education.gov.uk/publications/eOrderingDownload/teachers%20standards-oct-2011.pdf](https://www.education.gov.uk/publications/eOrderingDownload/teachers%20standards-oct-2011.pdf)